



Privacy Policy

1. Scope

At Wonde Limited (Wonde), trading as *schoolvouchers*, we take privacy very seriously. We've updated our privacy policy (Policy) to ensure that we communicate to you, in the clearest way possible, how we treat personal information. We encourage you to read this Policy carefully. It will help you make informed decisions about sharing your personal information with us. All data subjects whose personal data is collected, in line with the requirements of the Data Protection Act 2018.

2. School Vouchers

Wonde, through *schoolvouchers* is a provider of an online platform that enables schools to issue school vouchers to parents in a simple, smart, and secure way. It gives schools control and visibility of the process of purchasing and assigning school vouchers to parents and enables parents to select and generate vouchers to use at certain retailers (the Service).

The Service involves the storage of data about schools, companies and individuals. That Data can include personal information. "Personal information" is information about an identifiable individual, and may include information such as the individual's name, email address and what school they're attached to.

Wonde may collect personal information directly from you when you:

(i) register to use the Service; (ii) use the Service; (iii) have your data in a school's Management Information System; (iv) contact the schoolvoucher team support team, and (v) visit our Website.

You can always choose not to provide your personal information to Wonde, but it may mean that we are unable to provide You with the Service.

3. Responsibility

The Data Protection Officer (DPO) is responsible for ensuring that this notice is made available to data subjects prior to Wonde collecting/processing their personal data.

4. Privacy notice

i. Who are we?

Wonde Limited is a company that helps schools better manage and securely control their data with third party applications, and allows third party

applications to access school data upon agreement of the school and the terms of their agreements. We also provide the Service as described above. Our DPO and data protection representatives can be contacted directly here:

Email: dpo@wonde.com

The type of data we collect from you includes:

Personal Data Type	Source
First name	Sign-up page/School MIS
Last name	Sign-up page/School MIS
Email address	Sign-up page/School MIS

- ii. The personal data we collect will be used for the following purposes:
Allowing you to access the Service. Allowing you to access school vouchers purchased directly or by the school
Our legal basis for processing for the personal data include 'consent' (the individual has given clear consent for you to process their personal data for a specific purpose) and 'contract' (the processing is necessary for a contract you have with the individual, or because they have asked you to take specific steps before entering into a contract).
- iii. **Consent**
By consenting to this privacy notice you are giving us permission to process your personal data specifically for the purposes identified. Consent is required for Wonde to process both types of personal data, but it must be explicitly given. Where we are asking you for sensitive personal data we will always tell you why and how the information will be used. You may withdraw consent at any time.
- iv. **Retention period**
Wonde will process personal data for as long as required by schools, their approved third parties and any direct services provided to individuals. Wonde will only store the personal data for the retention period in line with the requirements of the Data Protection Act 2018.
- v. **Your rights as a data subject**
At any point while we are in possession of or processing your personal data, you, the data subject, have the following rights
Right of access – you have the right to request a copy of the information that we hold about you.
Right of rectification – you have a right to correct data that we hold about you that is inaccurate or incomplete.
Right to be forgotten – in certain circumstances you can ask for the data we

hold about you to be erased from our records.

Right to restriction of processing – where certain conditions apply to have a right to restrict the processing.

Right of portability – you have the right to have the data we hold about you transferred to another organisation.

Right to object – you have the right to object to certain types of processing such as direct marketing.

Right to object to automated processing, including profiling – you also have the right to be subject to the legal effects of automated processing or profiling.

Right to judicial review: in the event that School Vouchers refuses your request under rights of access, we will provide you with a reason as to why. You have the right to complain as outlined in clause 6 below.

All of the above requests will be forwarded on should there be a third party involved in the processing of your personal data.

vi. **Complaints**

In the event that you wish to make a complaint about how your personal data is being processed by Wonde (or third parties as described), or how your complaint has been handled, you have the right to lodge a complaint directly with the supervisory authority and Wonde's DPO.